

Donations Policy

Acceptance of Gifts

The Lodi Woman's Club Public Library Board may solicit or encourage gifts or memorials of cash, services, materials, real property, financial securities, stocks, or other assets from public or private individual or corporate sources.

The Board or Library Director retains the right to refuse gifts. The Board may make such decisions with criteria including, but not limited to:

- Duplication of gift
- Lack of demonstrated need for gift
- Existing or future tax or other financial liabilities related to gift
- Real or perceived environmental or safety hazards related to gift
- Poor quality or condition of gift
- Gifts inconsistent with the mission and usage guidelines of the library.

Disposition of Gifts

The Board shall make all effort to apply gifts to library in accordance with the expressed purpose of the donor. The Board has the right to apply any undesignated gift to any capital, material, technology or endowment need as determined by the Board. The Board shall make every effort to use a non-cash gift as provided, but retains the right to sell or otherwise dispose of a non-cash gift to the overall benefit of the library.

Acknowledgement of Gifts

The Secretary or other Trustee of the Board shall promptly send thanks or acknowledgment to donors of all memorials and gifts. The library is not bound to provide any additional recognition. Any recognition provided is at the discretion of the Board.

Lodi Woman's Club Public Library

130 Lodi Street
Lodi WI 53555

(608) 592-4130

www.LodiPublicLibrary.org

HOURS:

Mon - Thurs 9 am to 8 pm

Friday 9 am to 5 pm

Saturday 9:30 am to 2 pm



Donating your used books
to Lodi Public Library

Donating used books to the library?

A few helpful hints ...

Some items we'll consider for addition to the library's collection:

- ★ Recent bestsellers
- ★ Adult or children's books published in the last 5 years
- ★ Romance paperbacks published in the last 2 years
- ★ Clean copies of "classic" titles
- ★ Books in large print
- ★ Audiobooks on CD
- ★ DVD movies
- ★ Regional history, such as:
 - Church directories
 - Family histories
 - Local business history
 - Old phone books
 - Yearbooks

These items will be evaluated for library cataloging. If donated items are not added to our collection, they will be placed in our book sale.

About our sale carts ...

Nearly all the items on our sale carts come from community donations. Staff add new items a couple times a week, and many patrons enjoy hunting down "finds" from this sale. It's a very popular and profitable part of the Lodi Public Library.

The proceeds from this sale are used to purchase new library materials.

IMAGINE: your donated paperbacks could turn into a brand new bestseller!

Items we'll put on our sale:

- ★ Adult or children's books published more than 5 years ago
- ★ Paperbacks
- ★ Audiobooks on cassette
- ★ VHS movies
- ★ Music on CD
- ★ Magazines published within the last 6 months

Sorry, but these are items we can't accept:

- ★ Books in poor condition (yellowed, smelly, damaged)
- ★ Text books
- ★ National Geographic magazines
- ★ Reader's Digest books
- ★ Dated information:
 - Old magazines
 - Out-dated travel books
 - Encyclopedias

Please dispose of these items responsibly—you may be able to recycle some of them!

Other donor info:

Please limit your donation to one or two boxes at a time.

Donations can be made any time the library is open.

If you would like a receipt for tax purposes, we can provide a dated receipt for the number of items donated. We do not evaluate the value of donations. Please count the books in your donation if you will need a receipt.