

Lodi Woman's Club Public Library
Meeting Minutes: November 16, 2015

4. PRESENT: Smith-Gallagher, Holerud, Czehno, Long, Price, Welch, Van Ness, Beers, Jelinek
ABSENT: Delaney ALSO PRESENT: Kristine Millard, Trish Frankland
5. CORRESPONDENCE/INTRODUCTION OF GUESTS: Recommendation to visit City of Lodi website to complete Corridor Plan Public Input online by December 4.
6. MINUTES: Motion Van Ness, second Smith-Gallagher to approve October minutes as presented. Motion passed.
7. TREASURER'S REPORT: \$10k bequeath will stay in the WRB money market until decision is made regarding the Endowment Fund. Edward Jones account up from September. Judy Dollard from WRB and new library board member Kathleen Delaney will be joining the Endowment Committee. Chuck Riedesel from Milestone Investment gave proposal - Endowment Committee will review and make recommendation. Motion Holerud, second Czehno to approve report. Motion passed.
8. LIBRARY BILLS: Motion Smith-Gallagher, second Czehno to approve vouchers 3026-3031 for payment in the amount of \$1,767.02 from City of Lodi budget. Motion passed. Motion Smith-Gallagher, second Van Ness to approve voucher 3032 and transfer \$3,738.65 from Money Market #754 to checking #555 for payment of bills. Motion passed.
9. MATERIALS USE POLICY: Policy presented as written by Co-Directors. Will continue to require card be present for checkout. Motion Long, Second Welch. Motion passed.
10. CLASSIFICATION AND COMPENSATION STUDY: Update of job titles recommended. Agreement to adopt city job classification plan and adjust salaries accordingly with years of service adjustments as of January 1, 2016. Plan to increase fundraising activities/focus, review library fees, launch legacy campaign. Motion Van Ness, Second Smith-Gallagher. Motion passed.
11. CO-DIRECTORS REPORT ON LIBRARY ACTIVITIES & EVENTS:
 - SCLS Cornerstone awards reception (11/19 in Portage)
 - Lodi Chamber Wine Walk (11/20)
 - Children's Cinema (11/21 at 10am)
 - Giving Tree Program (11/21 to 1/8)
 - Book Discussion: "The Bluest Eye" by Toni Morrison (11/23 at 7pm)
 - Artful Adults" ribbon tying (12/9 at 6:30pm)
 - Year-end library closures:
 - Early closure: Thanksgiving Eve, New Year's Eve
 - Closed: Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Day
 - Will plan to close for Employee Training – date TBD
12. ADJOURNMENT: Motion Van Ness, second Czehno to adjourn at 7:40 pm. Motion passed.

Respectfully submitted,
Christina Smith-Gallagher, Secretary